Limerick Area
Post-Primary Schools
Common Application System (CAS)
Information Leaflet 2027-2028

What is the Limerick Area Post-Primary Schools Common Application System?

The Limerick Area Post-Primary Schools Common Application System is the process by which the transfer of sixth class primary school students to the participating post-primary schools is managed.

Which Post-Primary Schools participate in the system?

There are 17 participant post-primary schools in the Common Application System. The schools participating in the 2027/2028 system are as follows:

Name of School	Website Address	Contact Number
Ardscoil Mhuire *(girls)*, Sir Harry's Mall, Limerick.	https://asmlimerick.ie	061-349014
Ardscoil Rís *(boys)*, North Circular Road, Limerick.	https://www.ardscoil.com	061-453828
Castletroy College *(co-ed)*, Newtown, Castletroy, Co. Limerick	https://castletroycollege.ie	061-330785
Coláiste Chiaráin *(co-ed)*, Croom, Co. Limerick.	https://cco.ie	061-397700
Coláiste Mhichíl *(boys), CBS* Sexton Street, Limerick.	https://www.cbssextonstreet.ie	061-416628
Coláiste Nano Nagle *(girls)*, Sexton Street, Limerick.	https://www.colaistenanonagle.ie	061-410390
Crescent College Comprehensive S.J. *(co-ed)*, Dooradoyle, Limerick.	https://www.crescentsj.com	061-229655
Gaelcholáiste Luimnigh *(co-ed, All Irish)*, Clare Street, Limerick.	https://gcluimnigh.ie	061-404959
Laurel Hill Coláiste F.C.J. *(girls, All Irish)*, South Circular Road, Limerick.	https://www.laurelhillcolaistefcj.ie	061-313 636
Laurel Hill Secondary School F.C.J. *(girls)*, South Circular Road, Limerick.	http://laurelhillsecondary.com	061-319383
Limerick Educate Together Secondary School *(co-ed)*, Groody Rd, Towlerton, Castletroy, Co. Limerick.	https://limericketss.ie	061-457595
Mungret Community College *(co-ed)*, Caheranardrish, Mungret, Co. Limerick**.**	https://www.mungretcommunitycollege.ie	061-308880
Salesian Secondary College *(co-ed)*, Pallaskenry, Co. Limerick.	https://salesiancollege.ie	061-393105
St. Clement's College *(boys)*, South Circular Road, Limerick.	https://www.stclements.ie	061-315878
St. Munchin's College *(boys)*, Corbally, Limerick.	https://stmunchinscollege.com	061-348922
Thomond Community College *(co-ed)*, Moylish Park, Limerick.	https://www.thomondcommunitycollege.ie	061-452 422
Villiers Secondary School *(co-ed, Fee Charging)*, North Circular Road, Limerick.	http://villiers-school.com/	061-451447

What is the Admissions Policy?

- Each participating post-primary school has a unique Admission Policy containing its own unique admissions criteria.
- **It is essential that parent(s)/guardian(s) make themselves familiar with the Admissions Policy of the schools of their choice before beginning the CAS application process.**
- A copy of the Admissions Policy is available on the Limerick Area CAS Application Portal for each participating school. It is also available on each school's individual website or by contacting the school directly.
- If parents/guardians have any queries regarding the school's Admission Policy or criteria for admission, please contact the school directly to seek clarification.

What is the Annual Admissions Notice?

- Each participating post-primary school has a unique Admissions Notice.
- The Annual Admission Notice contains information on details about the admission process of a school and that information changes from year to year.
- A copy of the Annual Admissions Notice is available on the Limerick Area CAS Application Portal for each participating school. It is also available on each school's individual website or by contacting the school directly.
- **It is essential that parent(s)/guardian(s) make themselves familiar with the Admissions Notice of the schools of their choice before beginning the CAS application process.**
- ***On the Admissions Notice you will find:***
  - The number of places being made available in 1st year for the academic year 2027/2028.
  - In schools with special classes, the number of special class places available for 2027/2028.
  - In schools that were oversubscribed last year, you will find information in relation to the number of applications received and the number and order of offers made last year.
  - If the school has special classes, dates when the school will begin and cease accepting special class applications for admission to the school for the school year concerned.
  - Dates by when special class offers will be notified to applicants and dates by when acceptance should be confirmed to the school.
  - Dates when the school will begin and cease accepting mainstream applications for admission to the school for the school year concerned.
  - Dates by when mainstream offers will be notified to applicants and dates by when acceptance should be confirmed to the school.

It is important to note that the closing dates for special class applications and mainstream applications are different.

What is the Limerick Area CAS Application Portal?

- The Limerick Area Common Application System (CAS) Application Portal is a shared **online** application process used by 17 participating post-primary schools in the Limerick area.
- This Application Portal will be used for the 2027/2028 admissions process.
- Application for a place in 1st Year 2027/2028 can only be made using the Limerick Area CAS Application Portal.

- You can access the Limerick Area CAS Application Portal **on Thursday, 1st October 2026, from 9:00am** on www.school-application.ie and through links on the participating school websites and/or social media platforms.
- Details including a video on how to access and use the Limerick Area CAS Application Portal will be available on each post-primary school's website.

What will I need to access the Portal?

To begin your application, you will need to create an account. This involves setting up a secure parent/guardian profile. In order to create this profile, you will require a mobile phone number and an email address. It is very important that you keep a record of these details and monitor this email address.

What will I see when I enter the Portal?

Once you enter the Portal, you will see two buttons, one for Mainstream Application and one for Special Class Application.

The Special Class Application button

How do I make an application for 1st year student admission to a special class in a post-primary school for 2027/2028?

- Use the Special Class Application button if you wish to make an application for a place in a Special Class for your child/ward for 2027/2028.
- Once you click on this button, you will see details of all the schools that have Special Class places for 2027/2028.
- Click on the name of the school(s) to which you would like to make an application, to get further details.
- Admission to Special Classes is a matter for each individual school and **does not form part of the CAS process.** Therefore, **you must apply directly,** and **individually, to your school(s) of choice.**
- The deadline for applications for **Special Class Admission** is **Monday, 9th November 2026 at 12.30pm.**

What are the key dates for applications to a Special Class for 1st Year 2027/2028:

Thursday, 1st October 2026 at 9:00am	The Admissions Portal will be live, and you can access information about Special Class applications.
Monday, 9th November 2026 at 12:30pm	Closing date for the submission of applications forms to individual schools.
Monday, 23rd November 2026	Post-primary schools will post offers of Special Class places.
Tuesday, 24th November 2026	Post-primary schools will post letters of refusal to offer a place in a Special Class
Thursday, 3rd December 2026 at 12:30pm	Date by which offers must be accepted or refused.

Tuesday, 23rd February 2027	Common Registration Night at all participating post-primary schools. *(Contact the school directly re the time)*

What happens if my child/ward does not receive an offer of a place in a special class?

- Letters of offers will be posted from schools with Special Classes on Monday, 23rd November 2026.
- If your child/ward is unsuccessful in obtaining a place in a Special Class, you will be notified in writing by the school/schools in question. Letters of refusal will be posted from schools on Tuesday, 24th November 2026.
- An application for a place in a mainstream class can be made through the Mainstream Application button on the Limerick Area CAS Application Portal and must be submitted by 5pm on Monday, 11th January 2027.

The Mainstream Application button

How do I make an application for 1st year student admission to a mainstream class in a participating post-primary school for 2027/2028?

- In order to make an application for admission into a mainstream class for 1st Year for the academic year 2027/2028, you must make an online application using the Limerick Area CAS Application Portal.
- This can be accessed on www.school-application.ie and through links on the participating school websites and/or social media platforms from **9:00am** on **Thursday, 1st October 2026.**
- Log onto the Portal to set up a secure parent/guardian profile to begin your application. This will require you to use both your phone number and email address.
- Click on the Mainstream Application button.
- You will now begin the completion of the online application form.
- You will be guided through each section of the online application form. Each section must be completed before you can proceed to the next section.
- When completing the online application form, you must indicate **11** schools to which you are applying in genuine, descending order of choice (i.e. 1 is your first preference school, 2 is your second preference school and so on). Failure to indicate 11 choices may result in your child/ward not being offered a school place.
- All information provided by you must, to the best of your knowledge, be accurate and truthful.
- Application forms found to have inaccurate or misleading information will be withdrawn from the system and any offer made by a participating post-primary school, based on the information provided, will be deemed invalid.
- Once you have completed the online form, click on submit**.**
  Please note you cannot submit the form until all the required sections are completed.
- You will receive a confirmation email with a copy of the completed form attached.
  PLEASE NOTE: This is a confirmation email stating that your application has been submitted, it is NOT an offer of a school place.
- Your form will be submitted to your school of 1st choice and will be shared with Limerick Education Support Centre.

PLEASE NOTE: If you ticked the box to *share with one school only*, your child's application will only be viewed by your first-choice school. If that school is not offering your child a place then your form will NOT be shared with any other school, and your child will NOT receive an offer of a school place from any school in the CAS system.

- You will receive a letter from your first-choice school, at a later date, to confirm receipt of your application.
  PLEASE NOTE: This letter is confirmation that your application has been received by your first-choice school, it is NOT an offer of a school place.
- **Early submission of forms is advisable**, but in any event, forms must be submitted no later than **5pm** on **Monday, 11th January 2027.**
- If you are having difficulty with this form, please refer to the online help page or contact your school of first choice.

PLEASE NOTE:

- Only **one** online application form per child will be accepted on the system.
- Responsibility for making an online application rests with the parent(s)/guardian(s)**.**
- Responsibility for ensuring that the completed online application form is submitted before the closing date & time rests with the parent(s)/guardian(s).
- **If you do not receive confirmation that the school has received your online application form, it is your responsibility to contact the school directly, before the closing date**.

What can I do if I have submitted an online application form but wish to change the order of my preferences?

Changes to the order of preferences are allowed, providing that they are made prior to the closing date/time for the submission of application forms, i.e., by 5pm on Monday, 11th January 2027.

- Once you submit an amended form online you will then receive confirmation via email with a copy of the amended form attached.
- If the amended form resulted in a change to your school of first choice, you will receive a letter from your new first-choice school, at a later date, to confirm receipt of application.

What happens if I miss the closing date to make an application?

- It will not be possible to submit an online application form though the Limerick Area CAS Application Portal after 5pm on Monday, January 11th, 2027.
- Any application after the closing date must be made directly to the individual schools using their school-based application form and will only be considered after the Common Application System has concluded.
- Please note that a number of schools will be full by this time, so you are strongly advised to submit the form on time.

What are the key dates for the CAS Process for 1st Year 2027/2028:

Thursday, 1st October 2026 at 9:00am	The Admissions Portal will be live and online application forms will be accepted by schools.
Monday, 11th January 2027 at 5:00pm	Closing date & time for the submission of online applications forms.
Tuesday, 26th January 2027	Post-primary schools will email offers at **4pm**. Post-primary schools will also post offers of places.
Wednesday, 27th January 2027	Post-primary schools will post letters of refusal to offer a place
Wednesday, 3rd February 2027 at 12.30pm.	Date by which offers must be accepted/refused.
Tuesday, 23rd February 2027	Common Registration Night at all participating post-primary schools. *(Contact the school directly re the time)*

What happens to the data provided on the CAS Form?

It is essential that parent(s)/guardian(s) make themselves familiar with the Common Application System Privacy Notice in relation to the collection & processing of data for the Limerick Common Application System. This notice can be accessed through the Limerick Area CAS Application Portal.

What happens if my child/ward does not receive an offer of a place from their first-choice school?

- If your child/ward is unsuccessful in obtaining their first-choice school, their online application form will be considered by the schools listed 2-11, in order of the descending preferences outlined
- If one of these schools is in a position to make an offer of a school place, they will email an offer and post a letter of offer on Tuesday, 26th January 2027.
- Every school listed 2-11 that receives your application but is not in a position to offer a place, will post a letter of refusal on Wednesday, 27th January 2027.

Please note: Every school on your list that receives your application but is not in a position to offer a school place, must post a letter of refusal. This is in line with legislation as a requirement of the Education (Welfare) Act 2000. This may, unfortunately, in very rare cases, result in an applicant receiving up to eleven letters of refusal.

What happens if my child/ward receives an offer of a school place but we want to refuse the offer?

The CAS system cannot address a situation where your child/ward has been offered a school place, but you choose to refuse that offer. Please be aware that there will be very limited availability (*if any*) of school places at the end of the CAS process. Refusal of an offer may leave your child/ward without a school place.

What happens if my child/ward does not receive an offer of a school place in any of the schools on the list?

- **All decisions in relation to admission are made by the individual school.**
- Limerick Education Support Centre has no role in deciding on school places.

- If your child/ward does not receive an offer of a school place from any of the schools on their list, Limerick Education Support Centre will post a letter to you informing you of same and advising you of other schools in the CAS system that may have capacity.
- If none of the schools on your list are in a position to offer your child/ward a school place, each will send a letter of refusal, and this letter will indicate where your child/ward is on the school's waiting list.

Where do I address my queries?

All decisions in relation to admission are made by the individual schools. They are the Data Controllers. If you have any queries regarding **an offer** or **refusal** from any school on the applicant's list, **please contact the school(s) directly**.

- If your child/ward does not receive an offer from their school of 1st choice, please contact the school of first choice directly.

- If your child/ward does not receive an offer from a school listed 2-11 on their list of preferences, please contact those school(s) directly.

- If your child/ward does not receive an offer of a school place from any school, please contact the Education Welfare Office at: tess.mw@tusla.ie or 091385302.

PLEASE NOTE

Limerick Education Support Centre undertakes the administration of the Common Application System on behalf of the Limerick Principals & Deputy Principals' Association.

Limerick Education Support Centre is the Data Processor, not the Data Controller and as such, cannot address any queries.